

# Supplementary Agenda



*Rural Capital of Food*

<b>Meeting name</b>	<b>Meeting of the Place Committee</b>
<b>Date</b>	<b>Wednesday, 5 September 2018</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>Parkside, Station Approach, Burton Street, Melton Mowbray, LE13 1GH</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

<b>Meeting enquiries</b>	Lottie Jones
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<b>No.</b>	<b>Item</b>	<b>Page No.</b>
7.	<p><b>REVIEW OF FEES AND CHARGES 2019/20</b></p> <p>The Director of Corporate Services to submit a report to provide information on the various fees and charges that are made by the committee and to recommend changes to these charges to operate from 1<sup>st</sup> April 2019.</p>	1 - 12

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## PLACE COMMITTEE

5<sup>th</sup> SEPTEMBER 2018

### REPORT OF THE DIRECTOR FOR CORPORATE SERVICES

#### A CORPORATE REVIEW OF CHARGES 2019-20

#### 1.0 PURPOSE OF REPORT

- 1.1 To provide information on the various fees and charges that are made by this committee.
- 1.2 To recommend changes to these charges to operate from 1<sup>st</sup> October 2018 or 1<sup>st</sup> April 2019, as applicable.

#### 2.0 RECOMMENDATIONS

##### 2.1 That the Committee:

- (i) **determines the level of charges for 2019-20 for each of the services set out in the attached table to operate from 1<sup>st</sup> April 2019;**
- (ii) **determines the level of charges for the activities described at 3.12.3 for implementation with effect from 1<sup>st</sup> October 2018 (commensurate with the introduction of the new Regulations), as highlighted in Appendix A**

#### 3.0 BACKGROUND

##### All charges

- 3.1 As set out in the constitution only new proposed charges or charges that were proposed to be increased above or below inflation are considered by members. As such statutory charges have not been included within the report for consideration by members. Those that are increased in line with inflation are approved by the Corporate Director under delegated authority.
- 3.2 Appendix A shows the proposed charges for services that fall outside delegated authority. The table also summarises the financial objective of the current charging policy, the existing charges, the current level of any subsidy and the reason for the recommended charge.
- 3.3 There is a charging policy included in the MTF5; this should be used as a guideline when setting fees and charges.
- 3.4 As part of the review process managers are asked to complete a “review of charges form for 2019-20” for each distinct charging area. The aim of this process is to gather background information to the charges being reviewed. A set of completed forms are held electronically and can be viewed at the meeting.
- 3.5 For information Appendix B shows the list of services that are currently provided free of charge, this is due to a number of reasons such as information being provided as a result of Freedom of Information requests, information being accessible via the website or there being limited demand.
- 3.6 **Building Control**
  - 3.6.1 As previously approved by the Melton Economic and Environmental Affairs Committee, delegated authority has been given to the Head of Regulatory Services to deviate from the

standard Building Control fees. In accordance with the Building (Local Authority Charges) Regulations 2010; certain fees can be assessed on an individual job by job basis based on the level of risk of non-compliance of the Building Regulations.

- 3.6.2 The Building (Local Authority Charges) Regulation 2010 requires that building regulation charges relate to the costs of carrying out the building regulations chargeable service. The CIPFA guidance on the Charges Regulations 2010 states that Local Authorities are to calculate charges to achieve full cost recovery by relating the hourly charge of Local Authority building control officers to the time spent carrying out their *chargeable* building control regulation functions and advice. The Regulations also require the chargeable functions to break even over a reasonable period of time, normally three years. Currently, the chargeable function rolling three year position is a deficit of £7,382. Therefore it has been recommended that the hourly figure is increased to £77.90 per hour from £73.32 to reflect the need to recovery previous years deficits. Please refer to Appendix C to see the proposed charges.

### 3.7 **Licensing – Hackney Carriage / Private Hire**

- 3.7.1 The Assistant Director of Planning and Regulatory Services will provide a separate report on hackney carriage/private hire fees and charges later in the year as the current approach for calculating fees is being reviewed.

### 3.8 **Control of Pests**

- 3.8.1 The Control of Pests service to external customers went forward as a disinvestment during 2017/18, therefore all external charges have been removed from list.

### 3.9 **Public Conveniences**

- 3.9.1 The corporate project in relation to the public conveniences is underway. The facilities will be greatly improved and be fully automated despite this it is proposed that the current charge should not be increased, based on benchmarking undertaken which has shown that the existing charge is at the higher end of the scale. It should be noted that as the facilities will be fully automated, the concessions (baby changing, under 16's and out of hours) have been removed.

### 3.10 **Open Spaces**

- 3.10.1 The proposed fee increase in relation to casual football pitch bookings is as a result of a benchmarking exercise and will bring the charge in line with the lowest of the benchmarks. It should be noted that due to the Melton Sports Village and other local facilities, it is not expected that there will be much take up of these services but it is proposed to leave the charge in to allow a charge to be made should the need arise.

### 3.11 **Allotments**

- 3.11.1 As part of the 2017-18 fees and charges setting process, Members approved a three year fixed fee which is in place until 2019-20.

### 3.12 **New Charges**

- 3.12.1 Contained in Appendix A are some new charges to be introduced from 1<sup>st</sup> April 2019. The new charges include one within the Environmental Health service. As a service it is expected that an offer of Food Business Improvement Advice would be accepted by customers. The second new charge is within Waste, this new charge relates to New Housing Developers purchasing the initial set of bins for each of the new properties. It is difficult to predict the impact that the new charges will have on demand of the services.

- 3.12.2 New charges are being proposed regarding the initial issue and replacements of wheeled bins to households. A report has been submitted to this committee by The Director for Growth and Regeneration outlining the proposal. Please refer to agenda item 8, regarding this proposal.
- 3.12.3 In July 2018 the Government announced that the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations would take effect from 1<sup>st</sup> October 2018. The legislation consolidates a series of licensing responsibilities that were previously dispersed across several bodies of legislation into a single statute and assigns responsibility to the Council as a Licensing Authority. It comprises the adjustment of some existing licences, the transfer of existing regimes currently assigned to other bodies such as Trading Standards and some entirely new responsibilities. The legislation also clarifies the methodologies and administration required to process and determine the licences concerned. It is applicable to pet shops, animal boarding establishments, riding establishments, dog breeding and performing animals.
- 3.12.4 With regard to fees, the legislation allows for full cost recovery of all activities associated with the administration and determination of the licences. An exercise has been carried out to estimate the time required to administer each of the licences, relating the relevant stages and associated work to the staff concerned (different aspects fall to different officers, e.g. Environmental Health Officers, Licensing Officers, administration officers etc.). The results of these calculations are included in Appendix A within the shaded lines under the Animal Welfare Licences section to this report as new fees. The new legislation overrides some of the types of licences we have formally dealt with and as such these are now deleted.

#### **4.0 POLICY & CORPORATE IMPLICATIONS**

- 4.1 The fees and charges set out in this report are the ones that do not meet the charging policy set in line with corporate and service objectives; these vary according to the service provided. More detailed explanations on each service's corporate implications can be found on the forms available at the meeting.

#### **5.0 FINANCIAL & OTHER RESOURCE IMPLICATIONS**

- 5.1 Financial and resource implications have been addressed within paragraph 3. Once approved, these charges will be built into the 2019-20 revenue budget process.
- 5.2 Some services include chargeable and non chargeable elements. In line with the charging policy, the best estimate of under/over recovery of costs is included in Appendix A. Members may wish to review whether it is appropriate for those services receiving a subsidy to continue to do so.
- 5.3 Local Government funding continues to be reviewed and there is great uncertainty surrounding funding in later years although almost certainly will be reduced. This is reflected in the Council's MTFS and places a greater onus on the Council to seek to maximise its income from other sources.

#### **6.0 LEGAL IMPLICATIONS/POWERS**

- 6.1 Local Authorities have certain limited freedoms to charge for discretionary services under the Local Government Act 2003. Where appropriate any other relevant legislation is noted within the Appendix A to this report.

#### **7.0 COMMUNITY SAFETY**

- 7.1 There are no direct links to community safety arising from this report.

#### **8.0 EQUALITIES**

8.1 An equalities impact assessment (EIA) has been completed for the charging policy previously agreed by PFA. The EIA has been reviewed in conjunction with the updated charging policy. The main implication arising is the need for service areas to undertake their own EIA for the charges they are responsible for to ensure the appropriate equalities considerations have been taken into account when setting the fees and charges

## 9.0 RISKS

9.1 A possible risk to the Council is that budgeted revenue income may not be achieved if services are not taken up due to any charges increase. Income budgets are regularly monitored and where a downturn in demand is identified appropriate action is taken.

## 10.0 CLIMATE CHANGE

10.1 There are no climate change issues directly arising from this report.

## 11.0 CONSULTATION

11.1 Budget Holders carried out the review with the assistance of the Service Accountant as required with reference to current budget monitoring protocols.

## 12.0 WARDS AFFECTED

12.1 All wards are affected.

Contact Officer: Emma Peters

Date: 8<sup>th</sup> August 2018

Appendices: Appendix A – Review of Fees and Charges  
Appendix B – Services provided free of charge

Background Papers: Forms for the Review of Charges  
Charging Policy

Reference: X:\Cttee, Council & Sub Cttees\Place Committee\2018 19\3 - 050918/  
Review of Charges 2019-20

## PLACE COMMITTEE

## APPENDIX A

## REVIEW OF CHARGES

## CHARGES CONTROLLABLE BY MBC

Service Provided	Financial Objectives of Charging Policy	Existing Charge	Effective Date of Last Increase	Annual Income	Annual Usage	Concessions	Net cost/ (surplus) to MBC	Recommended Charge 2018/19	Reason for Recommendation	Additional Income
<b>Environmental Health (005)</b>										
Housing Act Notice - Service	Cost Recovery	£300 (legal maximum)	1st April 2011	£0	0	None		£300 (legal maximum)	Legal Maximum	£0
Work in default- for individuals	Full Cost Recovery	25% of the cost of works (up to the maximum value of cost recovery)	1st April 2014	£0	0	None		Full hourly rate of Officers involvement	Recovery of costs	£0
Work in default- for multi client	Full cost recovery	£60 plus 25% on costs	1st April 2018	£0	0	None		£61.50 plus 25% on costs	Recovery of costs	£0
Private Water Regulations 2009:		<b>sliding scale up to a maximum of:</b>								
Risk assessment		£500	1st April 2011			None		£500		
Sampling (each visit)		£100	1st April 2011			None		£100		
Investigation (each)		£100	1st April 2011			None		£100		£0
Granting an authorisation (each)	Cost Recovery	£100	1st April 2011	£3,199	5	None		£100	Legal Maximum	
Analysing sample (regulation 10)		£25	1st April 2011			None		£25		
Analysing sample (check monitoring)		£100	1st April 2011			None		£100		
Analysing sample (audit monitoring)		£500	1st April 2011			None		£500		
Food Hygiene Training Courses	Cost Recovery	£56.50	1st April 2018	£0	0	None	£170,810 - for whole service including employee costs, materials & equipment and recharges	£0	No in-house capacity to offer this course	£0
Kennelling fees	Full Cost Recovery	£8 +VAT per day per dog + heating as required £1 per day	1st April 2017	£0	0	None		Variable	Charged directly to customer	£0
Laboratory Analysis of food, water (including private water) or environmental samples	Full Cost Recovery	£63.00	1st April 2018			None		Lab Costs + Officer time (£35 per hour, £17.50 per 30 mins, including travel time) + Specialist Charges (e.g. courier costs)	Previous charge did not recover officer time	£0
Re-Inspection of food hygiene score	Commercial charges	£150	1st April 2018	£300	2	None		£150.00	This new charge is in the early phase of introduction, keep charges at this level during test period	£0
Food Business Improvement Advice	Commercial Charges	New Charge	N/A	N/A	N/A	None		£50.00 per hour	Expected costs to provide advice service	£250
<b>Pest Control (015)</b>										
STW Sewer treatment	Commercial charges	£2520 + VAT	1st April 2016	£2,520	1	None	£9,820 - for whole service	£2520 + VAT	As per contract agreed with Severn Trent Water	£0
<b>Public Conveniences (040)</b>										
Entrance Fee	Subsidised	30p	1st April 2011	£9,322	3,173	Radar Key Users only - All other Concessions have been removed as the new facilities will be fully automated	£73,270 for whole service including employee costs, utilities and recharges	£0.30	Considered to be the higher end of charges found during benchmarking	£0
<b>Waste Management (050)</b>										
Bulky Waste Collections - Additional Items	Cost Recovery	£9.00 (£6.70 conc) for each additional item	1st April 2018	£21,875	315	Income Related Benefit	(£15,990) - includes all bulky waste collections	£11.50 (£10.50 concessions)	Bring into line and fully cover the new contract costs	£50
Collections of Sharps	Commercial Charges	£25.00	1st April 2018	£0	0	None	£0	£26.50	Bring into line and fully cover the new contract costs	£0

<b>Childrens &amp; Community Centres (101)</b>											
Main Hall or Early Years Room:											
Commercial Hire Rate:											
For 1 hour		£23.60	1st April 2018			Not recorded		£145,410 - for	£23.60	Benchmarking indicates	£0
For up to 2 hours		£34.90	1st April 2018			- process to		whole service,	£34.90	that rental rates are	£0
For up to 3 hours		£46.10	1st April 2018			be		including	£46.10	broadly in line with	£0
For up to 4 hours		£57.40	1st April 2018			implemented		caretaker/cleani	£57.40	ng costs,	£0
For over 4 hours - for each additional hour	Commercial Charges	£25.60	1st April 2018			to record		insurance,	£25.60	imbalance between over	£0
Community Hire Rate:				£3,026		hours usage	No charge for	utilities, repairs		supply and under	
For 1 hour		£12.30	1st April 2018			especially	constituted resident	& maintenance	£12.30	demand.	£0
For up to 2 hours		£18.50	1st April 2018			given the	group meetings	and NNDR	£18.50		£0
For up to 3 hours		£24.60	1st April 2018			decline in	and LCC services	costs	£24.60		£0
For up to 4 hours		£30.80	1st April 2018			demand			£30.80		£0
For over 4 hours - for each additional hour		£12.30	1st April 2018						£12.30		£0
<b>Car Parks and Bus Station (120)</b>											
Town centre short-stay car parks - including Bank holidays & Disabled Drivers:											
		Wed-Mon	Tues						Wed-Mon	Tues	
Up to 20 mins		Free	20p	1st April 2016		44,849			Free	20p	
Up to 1 Hour	Commercial Charges	80p	£1.30	1st April 2016		195,265	Free for disabled		80p	£1.30	
Up to 2 hours		£1.60	£2.50	1st April 2016		159,690	badge holders		£1.60	£2.50	
Up to 3 Hours		£2.60	£3.70	1st April 2016		36,868			£2.60	£3.70	
Up to 4 hours											
Town rim long-stay car parks - including Bank holidays & Disabled Drivers:		Wed-Mon	Tues		£576,568			(£373,820) - for	Wed-Mon	Tues	
Up to 3 Hours	Commercial Charges	£1.50	£3.00	1st April 2016		65,838	Free for disabled	whole service	£1.50	£3.00	
All Day ticket		£3.50	£4.00	1st April 2016		26,216	badge holders		£3.50	£4.00	
Weekly ticket	Commercial charges		£12.00	1st April 2016		1,088				£12.00	
Monthly ticket	Commercial Charges		£40.00	1st April 2016						£40.00	
Season tickets	Commercial charges	£390 full, £220 half year		1st April 2016	£16,471				£390 full, £220 half year		£0
Coaches (Wilton Road)			£0		£0					£0	
<b>Open Spaces (270)</b>											
Town Amenities - Thorpe Road:											
Block Booking		£299	1st April 2018	£0	0		Agreement with		£750	Benchmarking data	£0
Casual Booking		£34	1st April 2018	£0	0		Melton & District		£47	indications	£0
							Sunday League	£361,830 - for			
Melton Country Park:								including play			
Block Booking	Subsidised	£299	1st April 2018	£0	0		None	area	£0	To be removed as	£0
Casual Booking		£34	1st April 2018	£0	0		None	maintenance,	£0	itches no longer exist at	£0
								insurance and	£0	MCP with any requests	£0
								recharges		being directed to sports	£0
										village	
<b>Cattle Market (300)</b>											
Car parking (inc VAT): Everyday except Fridays	Commercial charges	£3.50	1st April 2016				None		£4		£2,500
Car parking (inc VAT): Fridays	Subsidised	Free	1st April 2016				None	(£94,890) - for	Free	No change proposed in	£0
Season ticket holders	Commercial charges	£70.00	1st April 2016	£16,624	548		None	whole service	£70.00	line with the town centre	£0
Permits (13 visits per year)	Commercial charges	£17.50	1st April 2016				None		£17.50	charges	£0
<b>Cemeteries (325)</b>											
Purchase Grave - Child under 1 year	Subsidised	£1.00	1st April 2007	£0	0		None		£1.00		£0
Purchase Grave cremated remains	Commercial Charges	£308.00	1st April 2018	£5,700	19		None		£350.00		£800
First Interment	Commercial Charges	£461.00	1st April 2018	£11,250	25		None	£41,180 - for	£500.00		£980
Child Interment under 15 years	Commercial Charges	£154.00	1st April 2018	£0	0		None	whole service -	£158.00		£0
Stillborn and less than 1 interment	Subsidised	£1.00	1st April 2007	£0	0		None	including grave	£1.00	Based on benchmarking	£0
Grave Digging > 2.3 metres	Commercial Charges	Cost	1st April 2007	£0	0		None	digging,	Cost		£0
Interment of cremated remains	Commercial Charges	£150.00	1st April 2018	£4,964	34		None	insurance,	£165.00		£510
								utilities and			



All interment, burial, scattering and monument charges for non- Melton Mowbray residents		Double the Melton residents charges	1st April 2018	£0	0	None	units and recharges	Double the Melton residents charges		£0
<b>Allotments (330)</b>										
Full Plot	Cost Recovery	£50 (fixed for 3 years of which will be year 2)	1st April 2017					£50 (fixed for 3 years of which will be year 3)		£0
Half Plot	Cost Recovery	£30 (fixed for 3 years of which will be year 2)	1st April 2017	£3,329	51	33% for those on pension credit 33% for those on pension credit	(£2,690) - for whole service	£30 (fixed for 3 years of which will be year 3)	Fixed Agreement	£0
<b>Building Control (355)</b>										
Local Authority Building Regulation charges which include plan submission, Building Notice applications, inspection charges, Regularisation applications	Full Cost Recovery	£73.32 per hour	1st April 2017	£108,353	282	Disabled customers - no charge	£126,870 - chargeable activities only	£77.90 per hour	The Building control trading account indicates that the hourly rate should be £77.90.	£3,000
Demolition Applications	Commercial charges	£73.32 per hour	1st April 2017	£0	0	None		£77.90 per hour		£0
Clerks of Works' service for Council properties	Commercial charges	£73.32 per hour	1st April 2017	£7,547	0	None		£77.90 per hour		£0
<b>Parkside (470)</b>										
Ferneley Room		Full day / Half day / Hour £180 / £100 / £30	1st April 2017		4	At the discretion of the Heads of Service in consultation with Director of Place	£2,120 - for whole service	Full day / Half day / Hour £180 / £100 / £30 £250 / £130 / £45 £210 / £110 / £40 £320 / £180 / £60 £400 / £250 / £70	Benchmarking indicates that current costs are in line with the market and should not be increased	£0
Civic Suite 1		£250 / £130 / £45	1st April 2017		9					
Civic Suite 2		£210 / £110 / £40	1st April 2017		0					
Civic Suite 1 & 2	Cost Recovery	£320 / £180 / £60	1st April 2017	£45,290	10					
All 3 Rooms		£400 / £250 / £70	1st April 2017		30					
Party Event 10am to midnight		£650	1st April 2017		0			£650		
Staff Parking	Commercial Charges	£16 per book Band 4 - 8 £10 per book Band 1 - 4 £5 per book	1st April 2017 1st April 2017 1st April 2017	£8,924	700	None		£0	Subject to Review December 18	£0
<b>Phoenix House (472)</b>										
Room Hire										
First Floor Rooms										
Board Room (F18) training										
All first floor space except F18 & F19										
GF Entrance										
Ground Floor Rooms	Cost Recovery	No fees set as Me & My Learning occupy first floor in 2018/19		£53,261	Various Leases - no additional paid room hire	Free use to approved unfunded partners	£35,650 - for whole service including employees, utilities and insurance costs	£53,261	Increases restricted by leases	£0
Meeting Room 10 (G3) training		Various bespoke leases based on market rent								
Meeting Room (G4 & G5) office										
Meeting Room 12 (G8 & G9) office										
Meeting Room 11 (G17) office										
Open Plan Area (G16)										
<b>Industrial Estates (570)</b>										
Letting Rental on the Snow Hill Industrial Estate	Commercial charges and full cost recovery	Variable: based on market value of unit at last review	Upon expiry or review of lease	£ 157,770	20 units	None	(£75,140) - for whole service	£158,880 - as indicated by lease agreements	Rentals are market driven	£1,100
<b>Land Charges (580)</b>										
LLC1 and CON 29 'required' searches:										
Commercial Searches	Cost Recovery	£156	1st April 2018			None		£162		
Residential Searches	Cost Recovery	£117	1st April 2018		677	None		£122		
additional parcels of land/property (residential or commercial)	Cost Recovery	£17.50	1st April 2018			None		£18		
LLC1 only:										
LLC1 form- residential	Cost Recovery	£22	1st April 2018			None		£23	Inflation plus recovery of expected shortfall of £2k for 2018/19	£4,185
LLC1 form- commercial	Cost Recovery	£32	1st April 2018	£ 87,412	29	None	(£3,100) - for whole service	£33		
additional parcels of land (residential or commercial)	Cost Recovery	£1	1st April 2018			None		£1		
CON 29 only:										
CON' 29 enquiries- residential	Cost Recovery	£94.50	1st April 2018			None		£99		
CON' 29 enquiries- commercial	Cost Recovery	£125	1st April 2018		24	None		£129		
each additional property/parcel of land	Cost Recovery	£18	1st April 2018			None		£18.50		
<b>Licensing (588)</b>										
Animal Welfare (Licensing of Activities Involving Animals) (England) 2018 Licences:										
Dog Boarding Fees (Large establishments)	Full Cost Recovery	New Charge			11			£207.00		
Dog Boarding Fees (Large - renewal)	Full Cost Recovery	New Charge						£160.00		

Dog Boarding fees (Small establishments)	Full Cost Recovery	New Charge				8			£178.00		
Dog Boarding fees (Small - renewal)	Full Cost Recovery	New Charge							£131.00		
Dog Breeders	Full Cost Recovery	New Charge				3			£240.00		
Dog Breeders (renewal)	Full Cost Recovery	New Charge						£184,680 - for whole service	£193.00		
Pet shop /selling of animals	Full Cost Recovery	New Charge	N/A - New licences			14		None	£193.00	Calculated to cover full cost recovery	£8,670
Pet Shop /selling of animals (renewal)	Full Cost Recovery	New Charge							£145.00		
Hiring of Horses	Full Cost Recovery	New Charge				5			£221.00		
Hiring of Horses (renewal)	Full Cost Recovery	New Charge							£173.00		
Dog Day Care	Full Cost Recovery	New Charge				8			£179.00		
Dog Day Care (renewal)	Full Cost Recovery	New Charge							£131.00		
Training of Animals for Exhibition	Full Cost Recovery	New Charge				3			£179.00		
Training of Animals for Exhibition(renewal)	Full Cost Recovery	New Charge							£131.00		
Re-rating visits (all of the above)	Full Cost Recovery	New Charge				2			£178.00		
Licensing of houses in multiple occupation	Full Cost Recovery	£450	1st April 2007	£0		3		None	£450	Government are revising the criteria - the fees will be reviewed as and when more information is available and if a change is necessary it will be taken to committee at a later date	£0
Hackney Carriage/Private Hire: Drivers		£318.00	1st April 2017	£8,533		13		None			
Vehicles		£104.00	1st April 2017	£18,079		12		LPG, petrol/+electric or compressed natural gas -25%; fully wheelchair accessible vehicle - 100%			
Private Hire Operators		£845.00	1st April 2017	£1,146		0					
Transfer fees: Drivers		£286.00	1st April 2017			0		None			
Vehicles	Full Cost Recovery	£94.00	1st April 2017			5		LPG, petrol/+electric or compressed natural gas -25%; fully wheelchair accessible vehicle - 100%	£22,080 - Hackney Carriages only	Awaiting report to be approved for direction of fee setting	Full Cost Recovery
Private Hire Operators		£760.00	1st April 2017		Within amounts above	0		None			
Private Hire Door Signs		£17.00	1st April 2017			0		None			
Private Hire Door Signs (Magnetic)		£22.00	1st April 2017			1		None			
Additional Plates		£17.00	1st April 2017			2		None			
Replacement badge		£15.50	1st April 2017			0		None			
Replacement paper licence		£7.00	1st April 2017			2		None			
Replacement internal plate/sticker		£15.00	1st April 2017			0		None			
Replacement external plate		£22.00	1st April 2017			0		None			
<b>Wheels to Work (627)</b>											
Electric Bicycles	Cost Recovery	£20 per month	1st July 2018			14		None	£20 per month	If the price was increased any further there would very little interest	£0
Kit	Cost Recovery	£62 per user	1st July 2018	£2,508		80		None	£75 per User	Higher than inflation increases expected	£0
Re-charge of Repairs to user (excluding services costs)	Cost Recovery	Cost Recovery	1st July 2018	£6,878				None	Cost Recovery	Full Cost Recovery	£0

CBT	Cost Recovery	£130	1st July 2018	N/A	62	None	£140	Average cost for CBT	£0
Bicycle Equipment - such as helmets	Cost Recovery	50% of costs	1st July 2018	N/A	14	None	100% Cost Recovery	Full Cost Recovery	£0

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**PLACE SERVICES CURRENTLY PROVIDED FREE OF CHARGE**

<b>Environmental Health (005)</b>	
Food Safety – Registration Charge	Legal requirement to register – no power to charge
Contaminated Land Enquiry	No charge under Environment Info Regulations
Copy of List of Authorised Processes	Public Register –therefore no charge
Copy of Public Register/Premises File	Public Register –therefore no charge
Disclosure of Relevant Information	No charge under Environment Info Regulations
Requests for Advice	Free advice prevents problems further down the line, so seen as beneficial (and potentially time saving).

<b>Waste Management (050)</b>	
Bin replacement including delivery – fair wear & tear only	Currently unless customers have contributed to bin damage that requires it to be replaced or have had their bin stolen , there is no direct customer charge for providing a replacement In September 2018 Members will consider a report that looks to charge residents for replacement bins under most circumstances with the exception of the requirement being due to fair wear and tear of the bin Stolen or Damaged bins that require replacement without any third party contributing to that requirement will be expected to pay for the replacement albeit in the form of a permanent loan and delivery charge.
Collection of large quantities of cardboard	Again this is free in line with former encourage recycling to the max principles. It is thought that introducing a charge for this one may increase fly tipping as well as raise questions about cardboard having a value , why do we charge ? , which may lead to public clarity that recycling although good for the environment ,costs them and the council money , whilst currently seeming to benefit the commercial recycling companies financially . A charge for domestic cardboard, if in quantity is not a good message.

<b>Open Spaces (070)</b>	
Melton Country Park Car Park (General Expenses)	There is currently no charge for car parking at the Country Park (at the Visitors Centre – the car park near to the football pitches and pavilion is under the remit of TAC). A charge is not proposed to be introduced as the Country Park is primarily associated with formal and informal recreation and introducing charges for the use of the car parks is likely to deter usage.

<b>Car Parking (120)</b>	
Coach/Bus parking for tourist buses and school buses	When this was previously investigated it was discovered that Melton Mowbray attracts many tourist coaches because of its policy for not charging, tour operators build this into their viability, Members have in the past recognised how this free coach parking helps to support the viability of the town –however it is an area that could be re-visited, other holiday/ tourist destinations have different policies on charging for coaches. Local buses and school buses could also be charged – however there is a risk that bus companies will reduce

	<p>the number of journeys they make. All car park charges need to strike a balance between paying for services provided and not deterring visitors and the local community from using the car parks. Council policies towards charging for P &amp; D vary considerably across the Country.</p>
Resident car parking in housing car parks	<p>There are certain resident car parks on edge of town locations, Saxby Rd for example that are used by commuters during the day, this car park alone could generate an additional £8-10k per annum if there was a residents permit scheme introduced for night time – say 6pm -8am and the car park was P &amp; D outside of these hours, however resident car park schemes have been unpopular because they involve quite a high level of administration for a low return, parking permits typically costing in the region of £50-£75 per annum.</p>
Car parking charges on Sundays	<p>Shops and services operate on Sundays and also events, there is an opportunity to introduce a charge for Sunday parking, however this has been resisted by Members because it is unpopular with visitors, residents, traders and church goers.</p>
Car parking charges between 6pm and 7:30am	<p>The Council has been trying to build up the evening economy introducing charges for the evening would impact adversely on this. Charnwood BC has charges for Sunday and evenings 60p, some other local Councils do not charge at these times.</p>
Car parking charges for Blue Badge holders	<p>There has been no appetite for this in the past.</p>
On street controlled parking	<p>Responsibility for on street parking remains with Leicestershire County Council.</p>

<b>Open Spaces (Special) (270)</b>	
Melton Country Park Car Park (Special Expenses)	<p>There is currently no charge for car parking at the Country Park Special Expenses car park (near to the football pitches and pavilion – the Visitors Centre car park is under the remit of CSA). A charge is not proposed to be introduced as the Country Park is primarily associated with formal and informal recreation and introducing charges for the use of the car parks is likely to deter usage.</p>

<b>Licensing (588)</b>	
Charitable collection permits	<p>Reflects their charitable status – there isn't any known council that charges for a charitable permit, indeed the major charities have block exemptions for house to house collections.</p>